Ethical Tech Matters

FIXED-SCOPE ENGAGEMENT

Board Packet Readiness Review *in seven days.*

You have AI everywhere, but nothing audit-ready for your board. We organize your existing AI governance into a defensible board packet that shows where AI is used, how it is controlled, and who is accountable.

7 days
Intake to board briefing

Up to 15
AI systems in scope

4 frameworks
EU AI Act, SEC themes, NIST AI RMF, ISO/IEC 42001

WHAT YOU RECEIVE

AI Board Packet (core deliverable)
Concise packet for Audit, Risk, and Technology Committees showing AI footprint, material risks, current controls, and a 90-day remediation view.

Evidence Gap Analysis
What governance evidence exists, what is missing, and what is incomplete against the four frameworks.

Organized Documentation Library
Existing evidence indexed by system, risk tier, and regulatory framework so directors and auditors can trace claims to artifacts.

Control and System Mapping
Which AI systems have documented policies, technical controls, testing, and monitoring, and which do not.

Prioritized Gap-Closure Roadmap
A realistic plan with timing and effort estimates to close the highest-risk documentation gaps before board meetings or regulatory milestones.

Delivered in formats your teams already use (slides plus supporting registers and indices) so they can be refreshed quarterly without another consulting project.

We do not write vision decks. We assemble an audit-grade packet that can be attached to minutes, tested by internal audit, and produced in a regulatory inquiry.

HOW THE SEVEN DAYS WORK

DAYS 1-2

Evidence intake and scoping
Secure intake of existing AI policies, model documentation, risk assessments, vendor contracts, and AI inventory work. Confirm in-scope business units and critical use cases.

DAYS 3-5

Gap analysis and mapping
Compare against the four frameworks. Build the AI system inventory, control map, and evidence index.

DAYS 6-7

Board packet assembly and briefing
Draft the AI Board Packet and executive summary. Finalize the remediation roadmap and prepare the management briefing for board presentation.

WHO THIS IS FOR

CROs, CCOs, General Counsel, CFOs, CAIOs, and CISOs preparing for board meetings, committee reviews, or regulatory inquiries.

SCOPE AND CAPACITY

Standard engagement covers up to 15 AI systems. Additional systems are priced separately. Limited to three engagements per quarter to protect delivery quality and the seven-day turnaround.

USD 15,000

Fixed scope. 50% on engagement confirmation, 50% on delivery.

Schedule a 30-minute scoping briefing

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